

WOODSIDE TRADING

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CLIENT INFORMATION/AGREEMENT FOR DOOR-TO-DOOR TRANSPORTATION SERVICE.

All items must be securely boxed or wrapped as we cannot accept responsibility for any damage or breakages that occur during the journey of any items which are not packed adequately. Boxes are to be clearly marked with your name, box number and brief description of contents, e.g. Smith Box 1 of 20 (crockery).

Inventory forms are supplied with this quotation and must be filled out clearly with as much detail as possible (English only; we will translate to Spanish) and returned to us for final quotation: your invoice will be raised against this list. A general description of box contents is sufficient (e.g. books, linen, kitchen equipment).

A 50% deposit is payable at time of booking. This is non returnable if the job is cancelled by you; if we cancel (not postpone), your deposit will be returned in full. The balance of invoice is required to be paid at the date of departure of goods. The appropriate import tax, if applicable, will be payable upon delivery of the goods.

Copy of bar-code, residencia (or passport) and NIE must be copied to us in the name of the person shipping the goods to enable booking of space on the van, together with the 50% deposit and signed inventory. Any new items must be declared and relevant invoices must be supplied.

By signing and returning this quotation you accept the above terms and conditions (this is not to be returned until confirmation of order).

Annette Slingerland
Woodside Trading

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Client